Draftstack
TEMPLATES · EBOOKS · TOOLS

FREE PREVIEW

Attendance, Overtime & Salary

A monthly attendance register that also works out pay: mark each day with a drop-down and get present days, paid leave, absences, overtime pay and earned salary for every employee.

What the full file has

Register: Daily attendance, overtime and pay for each employee.

Summary: Headcount, attendance and pay for the month.

Free 3-page preview: the next pages show the sample file exactly as it looks in Excel and Google Sheets.

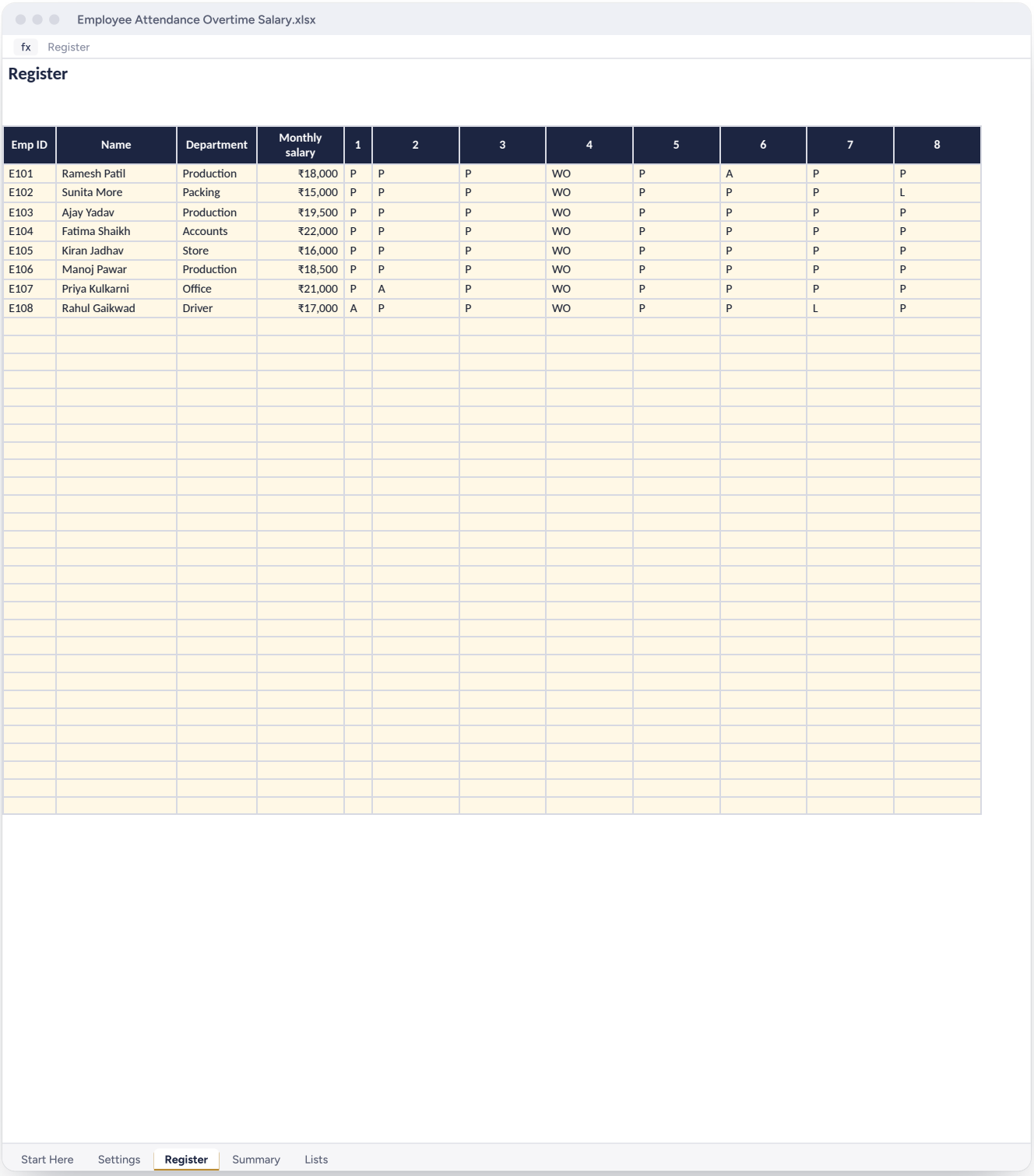
Get the full Attendance, Overtime & Salary

Blank file for your own data plus the sample file. Works in Excel, Google Sheets and WPS Office.

draftstack.in/product/employee-attendance-overtime-salary-register

Register

Daily attendance, overtime and pay for each employee.



Emp ID	Name	Department	Monthly salary	1	2	3	4	5	6	7	8
E101	Ramesh Patil	Production	₹18,000	P	P	P	WO	P	A	P	P
E102	Sunita More	Packing	₹15,000	P	P	P	WO	P	P	P	L
E103	Ajay Yadav	Production	₹19,500	P	P	P	WO	P	P	P	P
E104	Fatima Shaikh	Accounts	₹22,000	P	P	P	WO	P	P	P	P
E105	Kiran Jadhav	Store	₹16,000	P	P	P	WO	P	P	P	P
E106	Manoj Pawar	Production	₹18,500	P	P	P	WO	P	P	P	P
E107	Priya Kulkarni	Office	₹21,000	P	A	P	WO	P	P	P	P
E108	Rahul Gaikwad	Driver	₹17,000	A	P	P	WO	P	P	L	P

Summary

Headcount, attendance and pay for the month.

